



## Assessment Training Announcement

Associated Early Care and Education and partners will provide professional development training for preschool educators again in 2011. We are pleased to partner with the Child Care Circuit, Home for Little Wanderers, Preschool Enrichment Team, and Wheelock College. Programs will be able to choose one of the following Department of Early Education and Care (EEC) approved assessment tools:

- High Scope Child Observation Record (COR)
- Teaching Strategies Creative Curriculum
- Teaching Strategies GOLD
- Work Sampling System.

Training is funded through the EEC Assessment Grant. There are no training costs for participants from selected programs.

### **TRAINING DATES AND LOCATIONS**

Most Level 1 and Level 2 trainings will be held in April and May. Exact dates and locations will be determined after programs are selected.

Level 3 training will be offered March through April in Worcester or Sturbridge, and April through June in Framingham. Exact locations will be determined after programs are selected. See application for more details about Level 3 training dates.

### **SELECTION PROCESS**

To qualify for free EEC-funded trainings, programs must participate in EEC's Quality Rating and Improvement System (QRIS). Programs must start applications in EEC's QRIS Program Manager (QPM) prior to participating in trainings and submit complete applications by June 1, 2011.

Programs will be selected to participate in trainings based on criteria such as geographic location, program type, and existing level of experience with tools. The percentage of EEC-subsidized slots your program is serving may also be considered.

Upon selection, programs must provide Associated with EEC Professional Qualifications Registration (PQR) confirmation pages for all participants.

### **HOW TO APPLY**

Fill out the following application in its entirety and mail, fax, or email to:

Associated Early Care and Education  
Attention: Celia Ho  
95 Berkeley Street, Suite 306  
Boston, MA 02116  
Fax: 617.695.9590  
Phone: 617.695.0700 extension 235  
Email: cho@associatedece.org

This application packet can be downloaded from <http://bit.ly/AssociatedAssessmentTraining2011>.

### **APPLICATION DEADLINES**

- Levels 1 and 2: Applications received by 5 PM on March 16, 2011 will receive priority consideration. Applications will be accepted on a rolling basis thereafter.
- Level 3: Applications received by 12 PM on March 7, 2011 will receive priority consideration. Applications will be accepted on a rolling basis thereafter.



## 2011 ASSESSMENT TRAINING APPLICATION

### 1. Provide your program information.

PROGRAM NAME:					
PROGRAM NUMBER:	(located in left-hand corner of license)				
PROGRAM TYPE	<input type="checkbox"/> Center-Based	<input type="checkbox"/> Family Child Care	<input type="checkbox"/> Head Start	<input type="checkbox"/> Public School	
REGION (check one):	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5 <input type="checkbox"/> 6
CONTACT PERSON:			PHONE:		
EMAIL:			FAX:		
ADDRESS:					
CITY:			STATE:	MA	ZIP CODE: <input type="text"/>
EEC SUBSIDY:	<input type="checkbox"/> 49% of slots or less		<input type="checkbox"/> 50% of slots or more		

### 2. Indicate the assessment tool in which you would like training. Check ONE.

- High Scope Child Observation Record (COR)
- Teaching Strategies Creative Curriculum
- Teaching Strategies GOLD
- Work Sampling System

### 3. Indicate your program's training level and the number of preschool educators and administrators you are training. If your program is requesting training for more than one level, include staff counts for each level.

<input type="checkbox"/> <u>Level 1 (paper and pencil version)</u> : Educators new to the assessment process will begin with the paper version of the assessment tool. Educators will be trained gradually over 3 to 4 sessions. Session topics include: <ol style="list-style-type: none"> <li>1. Building skills in child observation and recording documentation</li> <li>2. Completing the assessment tool</li> <li>3. Partnering with families</li> <li>4. Using assessment data to individualize curriculum and improve classroom/program practice—especially for English language learners and children with special needs—as well as to identify professional development needs.</li> </ol>	Number of Preschool Educators to be Trained:	Number of Preschool Administrators to be Trained:
<input type="checkbox"/> <u>Level 2 (online version)</u> : Educators ready to enhance their assessment skills will gain a more sophisticated use of the tool and assessment data. Session topics include: <ol style="list-style-type: none"> <li>1. Using technology to support child assessment</li> <li>2. Analyzing and interpreting data</li> <li>3. Aligning assessment practice with curriculum using Guidelines for Preschool Learning Experiences.</li> </ol> <p><i>Please note: Because cc.net will be discontinued in 2012, Level 2 training will not be provided for Teaching Strategies Creative Curriculum.</i></p>	Number of Preschool Educators to be Trained:	Number of Preschool Administrators to be Trained:



**2011 ASSESSMENT TRAINING APPLICATION (CONTINUED)**

**3. Indicate your program’s training level and the number of preschool educators and administrators you are training. If your program is requesting training for more than one level, include educator and administrator counts for each level.**

<p><input type="checkbox"/> <b>Level 3:</b> Lead teachers and program administrators with at least 2 years of experience with EEC-approved assessment tools will attend Wheelock College’s Child Assessment Institute (CAI). This intensive, credit-bearing assessment training institute targets 52 early education and care program leaders from across the State. The Institute serves programs in which 50% or more of children are subsidized. Training topics include:</p> <ol style="list-style-type: none"> <li>1. Use of data to individualize instruction and link curriculum</li> <li>2. Observation and data collection based on practice use of specific tools: Teaching Strategies Creative Curriculum, Teaching Strategies GOLD, Work Sampling System, and High Scope COR</li> <li>3. Assessment of children with special needs and English language learners</li> <li>4. Data analysis and data-driven instruction: individualized and program-wide</li> <li>5. Documentation and sharing of information about children’s growth and development with parents.</li> </ol> <p>The Institute consists of 4 mandatory class sessions. Programs will attend one of two sections.</p> <p>Section A will be held in Worcester or Sturbridge, MA:</p> <ul style="list-style-type: none"> <li>• Session 1: March 11, 2011 from 11:30 AM – 4:00 PM</li> <li>• Session 2: March 25, 2011 from 11:30 AM – 4:00 PM</li> <li>• Session 3: April 1, 2011 from 11:30 AM – 4:00 PM</li> <li>• Session 4: April 15, 2011 from 11:30 AM – 4:00 PM.</li> </ul> <p>Section B will be held in Framingham, MA:</p> <ul style="list-style-type: none"> <li>• Session 1: April 29, 2011 from 11:30 AM – 4:00 PM</li> <li>• Session 2: May 20, 2011 from 11:30 AM – 4:00 PM</li> <li>• Session 3: June 3, 2011 from 11:30 AM – 4:00 PM</li> <li>• Session 4: June 24, 2011 from 11:30 AM – 4:00 PM.</li> </ul>	<p align="center">Number of <i>Preschool Lead Teachers</i> to be Trained:</p>	<p align="center">Number of <i>Preschool Administrators</i> to be Trained:</p>
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**4. Total number of preschool educators and administrators to be trained:**

*Please note: Upon selection, programs must provide EEC Professional Qualifications Registration (PQR) confirmation pages for all participants.*

<p align="center">Preschool Educators:</p>	<p align="center">Preschool Administrators:</p>
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**If you requested Level 1 and/or Level 2 training, your application is complete.  
If you requested Level 3 training, please answer the 3 additional questions on the next page.**



## **2011 ASSESSMENT TRAINING APPLICATION (CONTINUED)**

**For Level 3 programs only: Answer these 3 additional questions.**

1. Your program must send 2 program administrators or lead teachers to attend this course. The same staff people must be able to attend all 4 class sessions of either Section A or Section B. Do you have 2 program administrators or lead teachers who can attend all 4 sessions of the same training section?

- Yes (*see 1.a. below*)  
 No

1.a. If yes, which section(s) can your program attend? Check all that apply.

- Section A: 3/11, 3/25, 4/1, & 4/15 from 11:30 AM – 4:00 PM in Worcester or Sturbridge  
 Section B: 4/29, 5/20, 6/3, & 6/24 from 11:30 AM – 4:00 PM in Framingham

2. Each of your chosen staff people must have at least 2 years experience or training in one of the following child assessment tools—High Scope COR, Teaching Strategies Creative Curriculum, Teaching Strategies GOLD (1 year of experience/training is sufficient), or Work Sampling. Do both of your staff people meet this requirement?

- Yes (*see 2.a. below*)  
 No

2.a. If yes, which one(s)? Check all that apply.

- High Scope COR  
 Teaching Strategies Creative Curriculum  
 Teaching Strategies GOLD  
 Work Sampling

3. The Institute is offered as a 2-credit Pass/Fail course. Both of your chosen staff people must be willing and able to enroll in the course. Do your chosen staff people meet this requirement?

- Yes  
 No

**Level 3 applicants, your application is now complete.**