

Greater Lawrence Community Action Council, Inc.

Community Service Center

INTAKE/CLIENT SERVICES SPECIALIST

Bachelor's degree in social services or a related field, with a minimum of five years experience in human services serving low-income clients or eight years of experience and an associates'. Fluent in English and Spanish; ability to work effectively with low-income individuals & families in a warm and respectful manner; proficient with use of computers and databases; team player with a "whatever it takes" attitude.

Close date: March 5, 2012

Send to: Human Resources Director, GLCAC Inc.
305 Essex Street, Lawrence, MA 01840
(Fax): (978) 681-4949
Email: HR@GLCAC.org

EOE